

CHARTER TOWNSHIP OF VIENNA

RESOLUTION 01-09-17-03

A RESOLUTION TO ADOPT POLICIES AND PROCEDURES FOR PUBLIC INSPECTION OF CHARTER TOWNSHIP OF VIENNA ASSESSMENT RECORDS

At a regular meeting of the Township Board of the Charter Township of Vienna, Genesee County, Michigan held on the 9th day of January, 2017, at 5:30 p.m. Local Time.

Present: Rizk, Bryan, Cain, Clontz, Thomas, Paulson, Belill
Absent: None

Moved by Bryan, supported by Clontz, to adopt the following:

WHEREAS, the State of Michigan, Department of Treasury has developed policies and procedures for the public inspection and copying of Vienna Township assessment records; and

WHEREAS, the policies and procedures set forth the manner in which requests for copies or inspection of Vienna Township assessment records should be addressed; and

WHEREAS, the policies and procedures set forth the proper method to respond to verbal or written requests by the public to obtain copies of Vienna Township assessment records; and

WHEREAS, the policies and procedures set forth the proper method to respond to verbal or written requests by the public to inspect or review Vienna Township assessment records; and

WHEREAS, State of Michigan, Department of Treasury requests that Vienna Township adopt and utilize the policies and procedures developed for all written and verbal requests to copy or inspect Vienna Township records;

NOW THEREFORE BE IT RESOLVED, the policies and procedures developed by the State of Michigan, Department of Treasury for the public inspection and copying of Vienna Township assessment records is hereby approved and adopted.

ADOPTED:

Yeas: Rizk, Bryan, Cain, Clontz, Thomas, Paulson, Belill
Nays: None

Handwritten signature of Joseph A. Rizk, Supervisor

Handwritten signature of Cynthia J. Bryan, Clerk

CERTIFICATION :

STATE OF MICHIGAN )
)
COUNTY OF GENESEE ) SS:

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Vienna, Genesee County, Michigan, at a regular meeting duly called and held on the 9th day of January 2017, the original of which is on file in my office.

Handwritten signature of Cynthia J. Bryan, Clerk